



VOLUNTARY PATERNITY QUARTERLY

DCSS Hospital
Paternity Program

Second Quarter 2014

April-June

Paternity

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Married Mother

When a married mother has a child by another man, often times the mother and her husband are not on speaking terms, or he is uncooperative and unwilling to sign a Waiver of Paternity, or the husband's location is simply unknown. Mother wants to establish paternity with the biological father and have his name put on their child's birth certificate. Is there any other way paternity can be established for the child with the biological father? Yes, you may offer the mother an application for genetic testing (Application for IV-D Services/Genetic Testing Agreement, CS-124) for assistance from the appropriate child support office for resolving the issue. The form can be used even if the mother does not know where the husband is currently residing.

Hospital staff may elect to help the mother with completing and mailing the application to the Hospital Paternity Program (HPP), or hospital staff may choose only to provide the mother with the application. Instructions for completing the application for services are included with the form. HPP is also available to answer any questions regarding the application.

What happens once HPP receives the Application for IV-D Services/Genetic Testing? HPP staff review the application for completeness and to ensure there are no existing orders already in place for the child. HPP staff will forward the application to the local child support office.

Child support staff contact the parties, including the husband to obtain the required information, Waiver of Paternity Affidavit, documentation and forms. Locate services are provided if the husband's location is unknown.

Are there fees involved? The cost of genetic testing through DCSS is \$31.75 per person (mother, father and child). If the alleged father is found to be the biological father, he will be required to reimburse the State for the cost of the genetic test.



Test results are generally available within six to eight weeks after all parties (mother, alleged father and child) have had their samples taken. Positive tests results, along with the required court documents are filed with the Clerk of the Court. The end result is an Order of Paternity establishing legal paternity. The order of paternity is required to add the biological father's name to the child's birth certificate.

Patricia Martinez
Hospital Paternity Program Manager



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona



Frequently Asked Questions

"Children are the living messages we send to a time we will not see."

- John W. Whitehead

| | |
|-----------|---|
| QUESTION: | Parents recently signed an Acknowledgment of Paternity; mother has changed her mind, should I send a correction letter to the Office of Vital Records (OVR) to remove the father? |
| ANSWER: | No, forward the original signed copy of the Acknowledgment of Paternity to HPP. Transmit the birth record as you normally would. Refer the mother to HPP to inquire about the Affidavit of Paternity Rescission process. Either parent can rescind the Acknowledgment of Paternity within 60 days of the last signature on the form by signing an Affidavit of Paternity Rescission (CS-258). |
| QUESTION: | The Acknowledgment of Paternity form was rejected due to an incomplete witness address. Why must the witness provide an address? |
| ANSWER: | State law requires that an Acknowledgment of Paternity that is witnessed by an employee of the Department of Economic Security, the Department of Health Services or by an employee of a hospital must contain the printed name and residential or business address of the witness. An acknowledgment of Paternity that is witnessed by any other person must contain the printed name and residential address of the witness. |
| QUESTION: | I have a daughter that was born in Arizona on November 15, 2012. I am currently listed as the father on the birth certificate, but I need further documentation to prove my paternity in order to have her added to my military records. I was told that I can submit legal documentation of some sort from Arizona in order to meet the paternity requirement for the military. When I researched your website, I noticed you provide services that will help us with this requirement. At the hospital I signed an Acknowledgement of Paternity form, is this a legally binding document that I can possibly use or do I need something from the court? Any advice would be greatly appreciated. |
| ANSWER: | If you signed an Acknowledgment of Paternity form and your name is listed as the father on your child's birth certificate, contact the Arizona Hospital Paternity Program (HPP) 1-800-485-6908 or (602) 771-8181 to obtain a certified copy of the Acknowledgment of Paternity document. The Acknowledgment of Paternity document will assist you with meeting the paternity requirement. A voluntary Acknowledgment of Paternity filed with the Department of Economic Security or the Department of Health Services has the same force and effect as a Superior Court judgment pursuant to A.R.S § 25-812. |

Do you or your hospital staff need HPP related training? Please feel free to call us any time!

Phone (602) 771-8181
Fax (480) 545-1009

YOU ARE GOING TO CALL ME WHAT!!!

Dear Parents,
Thank you for giving me a weird name.

Sincerely,
The child who doesn't have a customized key chain.



Uncommon Baby Names

by The HPP Team

Have you run across any creative names lately & would like to share with other readers? Here are a few that we have seen:

- **Clover Marie**
- **Breezy**
- **King Jesse James**
- **Prince Alex**
- **Granite Chevelle**
- **Tymberlinn Mande**
- **Morning Star Joy**

- **Fielding Hunter**
- **Ice Marie**

If you have any Uncommon Baby Names you would like to add please email them to kgoodall@azdes.gov and we will print them in the next newsletter.

Rules: **First** and **middle** names only, Must be Arizona births & no date of birth's. Looking forward to hearing from you!!



Arizona Department of Health Services - Office of Vital Records

Greetings from the State Office of Vital Records!

Do you know what time it is? The State Statute requires that a birth certificate be completed within seven days. Why does it matter? New parents are depending on you to complete their child's certificate so they can obtain copies for themselves and insurance companies. We depend on you to complete them for our statistical information and for reports that different agencies and at times other states request. We thank you for your diligence and we appreciate your time to complete the birth certificates in a timely manner.

Newly Revised Certificate of Live Birth Worksheet (2003 Standard)

First, we would like to thank all of our hospital partners for your cooperation this year as we transitioned to a uniform Worksheet for all births occurring in Arizona. We appreciate your dedication to helping us collect the most accurate and consistent data possible.

We have recently revised the Worksheet to include a few important changes. We ask that you begin using this updated version of the Worksheet, which is now available on the Electronic Birth Registry System (EBRS) on or before **July 1, 2014**. The following revisions were made:

1. The first page of the Worksheet now includes Arizona Revised Statute §36-342. This change was made to inform parents of the laws that govern who we are required to share data with and under what circumstances. It also lets parents know that the law prohibits us from sharing data for any reason not authorized by law.
2. An "Unknown" checkbox has been added to Field 66 (Onset of Labor) and Field 71 (Method of Delivery-Fetal Presentation at Birth). As with all fields on the Worksheet, we expect that these "Unknown" boxes will rarely need to be marked, especially for births occurring in hospitals. However, they are now available to accommodate those rare instances in which they are necessary.

Social Security Privacy Act Statement

The Social Security Privacy Act Statement (English and Spanish) is now available in EBRS. By **July 1, 2014**, we ask that all parents be given an opportunity to read this information from the Social Security Administration (SSA) **before they complete Field 9** (Do you want a social security number issued for your baby?) on the Worksheet.

This Statement informs parents about the laws that allow SSA to collect the data for Enumeration at Birth. It also lets parents know that the information provided to SSA may be subject to disclosure to other government agencies.

Instructions from NCHS

The National Center for Health Statistics (NCHS) has recently given us new instructions regarding Field 47 (Total Prenatal Care Visits). The date of first prenatal care visit cannot be the same as the date of delivery. Therefore, if the only care the mother received for her pregnancy occurred on the same day that she delivered, please enter "0" as the total number of prenatal care visits, and leave the date fields blank.

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Arizona Department of Health Services - Office of Vital Records

Top 5 Issues With the 2014 Birth Record Data

1. Mother's **pre-pregnancy weight** and **mother's weight** at delivery during data entry is being reversed resulting in a negative calculation in mother's weight gain. Birthing clerks need to be more careful when entering this data.
2. The National Center for Health Statistics (NCHS) is questioning the "Computed Gestation" or "Computed Gestation" vs "Birth Weight". The Date of last normal menses began is subtracted from the infants date of birth resulting showing gestation is 7 months or less and/or 10 months or greater. The birthing clerks should verify with the mother that the dates are correct.
3. We are seeing an increase where the question "Is Infant Living at Time of Report?" is answered as **NO** but there are high Apgar scores and there is no death record on file. Upon further research it is discovered that the child did not die and their clerk made a keying error.
4. One of the largest issue's is under "Prenatal Information", we are seeing instances where **Total Prenatal Care Visits** are listed as 2 or greater but the **Date of First Prenatal Care** and **Date of Last Prenatal Care** are the same date. Also, the opposite is true where the Prenatal Care Visits are listed as "1" but there are 2 different dates for First Prenatal Care Visit and Last Prenatal Care Visit.
5. Another issue we are seeing is where the mother was seen by a physician and then delivers the same day. Example: Mother went to her appointment and during the appointment they noticed she was preeclampsia. They rush her next door and she later delivered the child. The problem comes when answering the question on "**Number of Prenatal Care Visits**" and they are including this visit as a prenatal care visit. NCHS states this visit should not be counted because no prenatal care was actually given.

One final note, please make sure that parents understand that the Office of Vital Records **does not** issue free birth certificates. For information regarding how to apply for a certified copy of a birth certificate and the fee, please direct parents to visit our website at www.azdhs.gov/vital-records.

Also if the mother and father are not married and the Acknowledgment of Paternity has not been completed and signed by both mother and father, do not enter the father's name on the Certificate of Live Birth Worksheet and do not enter the father's name on the birth certificate created in the Electronic Birth Registry System (EBRS).

Personnel Changes in the Registry Section

The Registry Section has experienced several staffing changes within the last few months. Scott Buckenberger is no longer with the Office of Vital Records, he accepted another job in the Medical Marijuana Program. Linda Valadez retired on June 30, 2014 and Jane Manson is scheduled to retire on July 18, 2014. If you need assistance or have questions regarding birth or fetal death registration, please call our Registry Unit at 602-364-2429.

Thank you for all your hard work.



Toni Miller

Birth and Death Registry Manager
Arizona Department of Health Services
Office of Vital Records



Maricopa County Office of Vital Registration

Maricopa OVR is coming to see you ... SOON!

Starting in July, MCOVR Birth Registration and Issuance Services Supervisor, Yolanda Hernandez and OVR Trainer, Liz Rabusa began their MaricopaVitalRecords.com tour!



Yolanda and Liz are stopping in and visiting valley hospital birth recorders to share updates to the state's EBRS or Electronic Birth Registry System, how our revitalized website may help you and your customers quickly answer often asked questions and share OVR goodies to brighten your day. They are also talking about tips learned that may help you with the birth registration and birth record correction process!



Thanks to Luisa Rascon, birth recorder at Phoenix Baptist Hospital. Luisa took time to talk with us and share her experience with EBRS and working with parents. She also highlighted the valuable working relationship she has with the OB Nurses who help her ensure that accurate and complete information is documented on the birth registration worksheet. This partnership is a terrific model that takes the quality of the birth registration process "up a notch"! We look forward to our next visit!

Tip time! When submitting a correction letter to MCOVR be sure to attach a copy of the signed, original worksheet that the parent(s) completed along with the letter on your facility letterhead with the corrections being requested. And, remember to sign the letter so we know who to follow up with in case of any questions or needing further information.



When submitting a Correction request, please:

- Attach a copy of the signed, original worksheet that the parent(s) completed.
- Include a letter on your facility letterhead with the corrections being requested – don't forget to sign it and include the birth recorder's contact info!
- Is the correction more than a typographical error or a misspelling? Look to the **AZOVR policy dated 10/29/2009, #009** about proper corrections for specific guidance and requirements.



Digging deeper – Worksheets completed and signed by the parent(s) are one of the original source documents when preparing the birth record. AZOVR reminds us in their policy on Corrections dated 10/29/2009 that this document should be "alteration free".

- What does "alteration free" mean exactly? This means that there should not be scratch outs, white outs or black marks omitting information. IF a minor correction to the worksheet must be made, (e.g. for a misspelled name, a transposed number or year of birth) then AZOVR policy states that either the parent or the birth recorder may draw a SINGLE line through the error, initial beside this line out and clearly write the correct information above the lined out area
- If multiple errors have occurred then a NEW worksheet shall be prepared and signed by the parents and birth recorder BUT only if the record has NOT been already transmitted
- If the birth record has already been transmitted, multiple errors on the original worksheet may not be corrected through the hospital correction process. Parent(s) will need to visit a local vital registration office to make these changes



Remember! Let us know when your staff changes so we may wish the newcomers a welcome and wish the staff moving on to new positions well in their next opportunity. Send an email to Yolanda at yolandahernandez@mail.maricopa.gov and share your up to date staff contact information!



Maricopa County Office of Vital Registration

New staff on board? Let OVR know! Send us an email and we will share the information with our staff.

CHANGES at Maricopa OVR! We are sad but excited to support the terrific opportunities three beloved OVR staff will be experiencing:



Sam Burris – our Interim Fetal Death Registration and Issuance Supervisor is pursuing a dream job! Sam will be joining the Gila River Nation's Police Department as a law enforcement officer and making his family proud!



Rhonda Cygan – long time and appreciated OVR Registrar, is preparing to retire from county service and enjoy the next chapter of her life!



Jeanette Moreno – plans to spend time with her young children while serving as the ultimate role model; she will pursue and complete her educational dreams!

Check us out! MaricopaVitalRecords.gov (Icon of our website HOME PAGE)

YOUR source for applying for certified copies of AZ birth certificates and the best FAQs about you and your customers' most frequently asked questions about purchasing certified copies, making corrections and more!

See YOU soon!

Your Registrars at MCOVR

Sincerely,



Michele Castaneda-Martinez
Program Manager
Maricopa County Department of Public Health
Office of Vital Registration

MARICOPA COUNTY OFFICES OF VITAL REGISTRATION CONTACTS

General Public Line
(602) 506-6805

Administrative Fax
(602) 372-8866

Michele Castaneda-Martinez
Program Manager
(602) 506-6345

Gabby Rodriguez
Administrative Assistant
(602) 506-6439

Yolanda Hernandez
Birth Reg. & Issuance Supervisor
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Vicky Andam
Death Reg. & Issuance Supervisor
(602) 506-6952

Velinda Sordia
Partner Fin. Services Supervisor
(602) 506-6832

Elizabeth Rabusa
Quality Assurance Supervisor
(602) 506-6814

Amy Radeka
Greenfield Satellite Supervisor
(480) 924-6315

Stephanie Coombs
St. Mary's Satellite Supervisor
(602) 272-2631

Hope Ravens
Interim Qlty Assurance Supervisor
(602) 506-6815

Lindsey Hall
Medical Certification &
Disposition Unit Supervisor
(602) 372-2635

Heather Hoffman
HRRF Coordinator
(602) 506-8110

Sam Burris
Interim Fetal Death Registration
& Issuance Supervisor
(602) 506-3588

Chad Chase
Disposition Trans Program Coord.
(602) 372-3826

Julie Frasco
OVR Management Analyst
(602) 372-1730

Michelle Foreman
Business & Budget Analyst
(602) 372-4168



Voluntary Paternity Workshop

April 18, 2014

JOIN

COME

HPP!!!



Special Thanks to all April 18th Attendees!

April 18th Attendees

Maria Hernandez—Banner Baywood
 Teresa Nutumya—Whiteriver Indian Hospital
 Joan Watson—Scottsdale Healthcare Shea
 Heather Reidhead—Whiteriver Indian Hospital
 Jodee Hawkins—Whiteriver Indian Hospital
 Tamara Ivins—Whiteriver Indian Hospital
 Maria Santos—Banner Estrella Medical Center
 Olivia Lupe—Whiteriver Indian Hospital

| | APRIL | MAY | JUNE |
|------------------------------------|-------|-------|-------|
| BIRTHS TO UNWED PARENTS | 2,944 | 3,000 | 2,790 |
| HPP ESTABLISHED PATERNITIES | 2,121 | 2,737 | 2,384 |
| TOTAL PERCENT | 72% | 91% | 85% |



2ND QUARTER
UNWED BIRTHS
8,915

SHOOTING STARS

2nd QUARTER
AOP Paternities
6,118 (68.63%)



2ND QUARTER 2014



| | | | |
|---|---------|---|---------|
| Whiteriver Indian Hospital | 150.00% | Birth & Women's Health Center | 100.00% |
| Hopi Health Care Center | 100.00 | Mercy Gilbert Medical Center | 88.96% |
| Scottsdale Healthcare/Shea | 88.83% | Tempe St. Luke's Hospital | 86.89% |
| Payson Regional Medical Center | 85.00% | University Medical Center | 84.02% |
| Phoenix Indian Medical Center | 82.88% | Chinle Comprehensive Health Care Facility | 82.11% |
| Western Arizona Regional Medical Center | 80.95% | Kingman Regional Medical Center | 80.68% |
| Chandler Regional Hospital | 80.61% | Little Colorado Medical Center | 80.00% |
| Summit Healthcare Regional Medical Center | 80.00% | Scottsdale Healthcare/Osborn | 79.31% |
| Ft. Defiance Indian Hospital | 78.75% | Yavapai Regional Medical Center | 76.98% |
| Banner Desert Medical Center | 76.81% | Verde Valley Medical Center | 75.41% |
| Banner Del E. Webb Hospital | 75.30% | | |

** Shooting Stars are awarded based on quarterly compliance numbers of 75% and above.*

The Hospital Paternity Program commends birth registrars and nursing staff statewide for aiding Arizona's children. On a daily basis, you all demonstrate tremendous team work and effort as you work to get them a *legal father*. Those hospitals reaching a 75% or higher compliance rate this quarter are listed above.
Congratulations to everyone!



The Newsletter!

Workshops

**CALLING ALL E-MAIL ADDRESSES!
SEND US YOUR E-MAIL ADDRESS AND
RECEIVE YOUR NEWSLETTER
ELECTRONICALLY!!**

Voluntary Paternity Workshops for 2014

October 10th 9:00 am - 12:00 pm

Location: 2290 W. Guadalupe Rd. Bldg 3
Gilbert, AZ 85233

Interested in attending our Hospital Paternity Workshop?

Contact: Rosalinda Miranda at RMiranda@azdes.gov

Or

Connie Monterrosa at CMonterrosa@azdes.gov

Don't miss this opportunity!!!

**Division of Child Support
Services
Hospital Paternity
Program**

**Do you or your hospital need HPP
related training?
HPP staff are here for you.
Call us!!**

**Phone: (602) 771-8181
Fax: (480) 545-1009
Email: DCSSHOPPAT@azdes.gov**



**Need paternity handout
pamphlets?
Contact DCSS HPP**

Hospital Paternity Program training on the Voluntary Paternity Workshop is available on a regular basis at the HPP office in Gilbert. These classes are offered in addition to the individual hospital visits HPP staff make. Birth recorder supervisors are encouraged to attend, as well.

Training includes hands-on forms with an in-depth discussion on the importance of accurate, complete, and timely information. Information related to voluntary paternity is covered. Each training session begins promptly at 9:00 am and ends at approximately 12:00 noon.

DCSS Hospital Paternity Program Voluntary Paternity Quarterly Newsletter

This newsletter is intended for individuals and birthing staff who are involved with the Arizona Voluntary Paternity Program. The intent is to publish the newsletter four times a year. Resource budget limitations may cause publications to deviate from the normal publication schedule. We welcome articles submissions and would especially like to hear from Arizona birthing staff.

Kristi Stark

DCSS Outreach Officer / Newsletter Reporter

DCSSHOPPAT@azdes.gov or kgoodall@azdes.gov
(602) 771-6446



Games

82 Stylish Baby Names That Might Soon Become Popular

Wordsearch

| Girls Baby Name | | | | | Boys Baby Name | | | | |
|-----------------|---------|----------|------------|----------|----------------|----------|---------|--------|----------|
| Adelaide | Enid | Ida | Maeve | Rowena | Acacius | Cassian | Felix | Lowell | Paladin |
| Beatrice | Eulalie | Imogen | Maisie | Season | Anton | Cosmo | Finn | Lucius | Percy |
| Columbia | Feodora | Ines | Malou | Sheba | Apollo | Cyprian | Florin | Marlon | Ripley |
| Consuelo | Freesia | Isla | Minerva | Sybella | Asher | Declan | Freeman | Milo | Rocco |
| Cora | Glory | Ivy | Nile | Thisbe | Atticus | Enoch | Gower | Nero | Romulus |
| Cordis | Hazel | Kassiani | Oceana | Turia | Basie | Everest | Guthrie | Oberon | Santiago |
| Delphi | Hebe | Leotine | Persephone | Ursuline | Beach | Ezra | Jasper | Otis | Silas |
| Doon | Hero | Lettice | Rhiannon | Violet | Beckett | Falconer | Lazarus | Otto | Smith |
| | | | | Viveca | | | | | Willis |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| R | O | C | E | A | N | A | H | T | E | L | O | I | V | K | S | Y | B | E | L | L | A | I | N | E | S | E | M | Z | Q | I | H | P | L | E | D | R | V | J | D |
| G | Y | E | L | P | I | R | C | O | N | S | U | E | L | O | E | D | I | A | L | E | D | A | C | O | U | N | A | M | E | E | R | F | Y | V | I | H | N | K | E |
| T | T | E | K | C | E | B | F | L | O | R | I | N | M | P | N | A | E | L | E | Z | A | H | O | L | L | O | L | L | E | W | O | L | N | T | I | I | A | A | C |
| E | L | E | C | I | T | T | E | L | R | E | P | S | A | J | A | O | I | C | E | M | I | A | R | L | U | H | O | O | G | A | I | T | N | A | S | A | I | S | L |
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| I | S | U | R | A | Z | A | L | O | Q | A | A | R | O | D | O | E | F | D | R | U | T | I | S | A | R | S | S | U | I | C | A | C | A | O | R | O | Y | A | C |
| A | T | R | O | W | E | N | A | L | L | E | O | T | I | N | E | Z | V | M | I | O | L | A | H | A | F | R | S | E | A | S | O | N | W | O | O | N | C | N | T |
| M | A | I | S | E | E | R | F | S | Z | I | M | O | G | E | N | R | E | E | N | N | O | E | T | B | E | S | U | C | I | T | T | A | N | L | P | I | I | N | |
| N | A | I | S | S | A | C | I | E | U | L | A | L | I | E | W | A | A | C | E | V | I | V | C | B | H | P | R | E | N | O | C | L | A | F | G | B | I | V | A |

IMPORTANT REMINDERS

- Send completed Acknowledgement of Paternity (AOP) forms to the Hospital Paternity Program (HPP). This gives your site credit for the paternities established.
- Ensure that parents do NOT take original completed AOP with them. Send the originals to the HPP team for validating and processing. Do NOT give the parents a copy of the unprocessed AOP.
- Proof-read the AOP before submitting it to HPP. We have seen AOP's with missing witness dates, incorrect hospital addresses, or handwritten AOP's which are not legible etc. Proof-reading for accuracy can avoid them being returned for correction or for parents to complete a new AOP.
- Remember, paternity establishment cannot be validated or finalized with an incomplete or inaccurate AOP. When AOP's are returned, paternity is not established. The child does not have a legal father.